FEDERAL TRANSIT ADMINISTRATION PROGRAM FOR ELDERLY AND DISABLED INDIVIDUALS (49 U.S.C. SECTION 5310) 2005-06 FUNDING CYCLE

ISSUE DATE: DECEMBER 1, 2004

QUANTITATIVE SCORING CRITERIA AND PROJECT RATING FORM

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APPLICANT:

SECTION 1 - Project Need: Replacement <u>Maximum 20 Points</u>

	DEFINITION	QUANTITATIVE CRITERIA	QUANTITATIV E SCORE	PROJECT SCORE
Vehicle to be replaced	Replacement:	Minivan, Modified Van or Single Wheel Cut-a-		
will be:	Determination that an applicant's	Way to be replaced is in active service:		
replaced and sold	vehicle needs to	154,000 or more miles or 14 years old	20	
placed in backup	be replaced in order to continue	148,000 miles to 153,999 miles or 13 years old	18	
VIN: (last 5 digits)	its existing transportation	142,000 miles to 147,999 miles or 12 years old	16	
	services. For each new vehicle	136,000 miles to 141,999 miles or 11 years old	14	
	requested a vehicle currently	130,000 miles to 135,999 miles or 10 years old	12	
Communication	in active service	-		
equipment to be including with	will be removed and sold or placed	124,000 miles to 129,999 miles or 9 years old	10	
vehicle:	into backup service.	118,000 miles to 123,999 miles or 8 years old	8	
Mobile Radio*		112,000 miles to 117,999 miles or 7 years old	6	
	Active Service: Vehicle is	106,000 miles to 111,999 miles or 6 years old	4	
	providing service throughout the	100,000 miles to 105,999 miles or 5 years old	2	
	agency's normal days and hours of	less than 100,000 miles or 4 years old	0	
	operation.	OR		
		2. Bus to be replaced is in active service :		
		254,000 or more miles or 17 years old	20	
		248,000 miles to 253,999 miles or 16 years old	18	
		242,000 miles to 247,999 miles or 15 years old	16	
		236,000 miles to 241,999 miles or 14 years old	14	
		230,000 miles to 235,999 miles or 13 years old	12	
		224,000 miles to 229,999 miles or 12 years old	10	
		218,000 miles to 223,999 miles or 11 years old	8	
		212,000 miles to 217,999 miles or 10 years old	6	
* If requesting new system (base station		206,000 miles to 211,999 miles or 9 years old	4	
and mobile radios) score under Other		200,000 miles to 205,999 miles or 8 years old	2	
Equipment.		-		
		less than 200,000 miles or 7 years old OR	0	
			SUBTOTAL	

DEFINITION	QUANTITATIVE CRITERIA	QUANTITATIVE SCORE	PROJECT SCORE
Excessive Maintenance: Vehicle does not meet minimum useful life requirements (4 years or 100,000 miles for minivan, modified van and single wheel cut-a-way or 7 years or 200,000 miles for bus), but needs to be replaced due to excessive maintenance.	3. Vehicle to be replaced due to problems related to <i>excessive maintenance</i> : Documented major component problems (e.g., repeated engine replacement, excessive brake and transmission replacement, excessive repairs during warrantee period due to design flaw, repair cost more than replacement cost). Documentation to include copies of letters to vendor and/or original equipment manufacturer, repair bills, repair estimates, etc.	0 - 20	
		TOTAL POINTS Maximum 20 points	

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Maximum 20 Points

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	DEFINITION	QUANTITATIVE CRITERIA	QUANTITATIVE SCORE	PROJECT SCORE
Communication equipment to be included with vehicle:	Service Expansion: Determination that requested equipment	Projected service hours per week to be provided with requested vehicle will increase total existing service hours by:		
Mobile Radio*	will be fully utilized (days and hours,	more than 38 hours per week	7	
Widone Radio	passenger trips, service area)	more than 35 to 38 hours per week	6	
	including usage of vehicle by another	more than 32 to 35 hours per week	5	
	agency through a coordination plan.	more than 29 to 32 hours per week	4	
	coordination plan.	more than 26 to 29 hours per week	3	
		more than 23 to 26 hours per week	2	
		20 to 23 hours per week	1	
		less than 20 hours per week	0	
		AND		
		Projected number of daily one-way passenger trips divided by proposed total vehicle service hours:		
		Greater than 8 passengers per service hour	7	
		more than 7 to 8 passengers per service hour	6	
		more than 6 to 7 passengers per service hour	5	
		more than 5 to 6 passengers per service hour	4	
		more than 4 to 5 passengers per service hour	3	
		more than 3 to 4 passengers per service hour	2	
		2 to 3 passengers per service hour	1	
		Less than 2 passengers per service hour	0	
		AND		
		3. Projected number of miles for proposed vehicle per day is:		
		Greater than 105 miles per vehicle	6	
		more than 90 to 105 miles per vehicle	5	
* If requesting new system (base station and mobile radios) score under Other Equipment .		more than 75 to 90 miles per vehicle	4	
		more than 60 to 75 miles per vehicle	3	
		more than 45 to 60 miles per vehicle	2	
		30 to 45 miles per vehicle	1	
		less than 30 miles per vehicle	0	
			TOTAL POINTS Maximum 20 points	

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SECTION 1 - Project Need: Other Equipment

Maximum 20 Points

Other Equipment - computer system and software, maintenance equipment, communication system and other

July 10 II	DEFINITION	QUANTITATIVE CRITERIA	QUANTITATIVE SCORE	PROJECT SCORE	
computer system software	Determination that ancillary equipment	Equipment will coordinate fleet of: more than 15 vehicles	15		
maintenance equipment	will provide critical support to the	14 vehicles	14		
communication system	transportation program.	nunication transportation	13 vehicles	13	
other:		12 vehicles	12		
		11 vehicles	11		
		10 vehicles	10		
		9 vehicles	9		
		8 vehicles	8		
		7 vehicles	7		
		6 vehicles	6		
		5 vehicles	5		
		4 vehicles	4		
		3 vehicles	3		
		less than 3 vehicles	0		
		AND			
		Applicant is currently using manual system for scheduling, vehicle tracking, etc.	5		
		OR			
	equ 4. Appi	Applicant has no communication equipment. OR	5		
		Applicant needs to replace inadequate computer equipment to improve efficiency.	5		
			TOTAL POINTS Maximum 20 points		

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Maximum 30 Points

ECTION 2 - Service Effectiveness <u>Maxi</u>			
DEFINITION	QUANTITATIVE CRITERIA	QUANTITATIVE SCORE	PROJECT SCORE
Service Effectiveness: Determination that existing fleet is fully utilized (days and hours, passenger trips and service area) including	Existing transportation provider: Total service hours per week divided by number of vehicles (excluding vehicles in back up service): First-time transportation provider: Projected service hours per week:		
usage of vehicle(s) by another agency through a coordination plan.	Over 38 hours per week	10	
	over 36 hours per week, but not more than 38 hours per week	9	
Existing transportation provider: Applicant	over 34 hours per week, but not more than 36 hours per week	8	
currently provides transportation service.	over 32 hours per week, but not more than 34 hours per week	7	
-	over 30 hours per week, but not more than 32 hours per week	6	
First-time transportation provider: Applicant	over 28 hours per week, but not more than 30 hours per week	5	
currently <u>does not</u> provide transportation service.	over 26 hours per week, but not more than 28 hours per week	4	
•	over 24 per week, but not more than 26 hours per week	3	
	over 22 hours per week, but not more than 24 hours per week	2	
	20 to 22 hours per week	1	
	less than 20 hours per week	0	
	AND 2. Existing transportation provider: Sum of the total one-way passenger trips per day divided by total service hours per day (excluding backup service): First-time transportation provider: Projected number of daily one-way passenger trips divided by total vehicle service hours:		
	Over 8 passengers per service hour	10	
	over 6 passengers per service hour, but not more than 8 passengers per service hour	8	
	over 4 passengers per service hour, but not more than to 6 passengers per service hour	6	
	over 2 passengers per service hour, but not more than 4 passengers per service hour	4	
	1 to 2 passengers per service hour	2	
	less than 1 passenger per service hour	0	
	AND		
		SUBTOTAL	

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SECTION 2 - Service Effectiveness		<u>ıum 30 Poini</u>
QUANTITATIVE CRITERIA	QUANTITATIV E SCORE	PROJECT SCORE
3. <i>Existing transportation provider:</i> Total miles per day divided by number of vehicles: <i>First-time transportation provider</i> : Projected number of miles for requested vehicle per day:		
Over 102 miles per vehicle	10	
over 94 miles per vehicle, but not more than 102 miles per vehicle	9	
over 86 miles per vehicle, but not more than 94 miles per vehicle	8	
over 78 miles per vehicle, but not more than 86 miles per vehicle	7	
over 70 miles per vehicle, but not more than 78 miles per vehicle	6	
over 62 miles per vehicle, but not more than 70 miles per vehicle	5	
over 54 miles per vehicle, but not more than 62 miles per vehicle	4	
over 46 miles per vehicle, but not more than 54 miles per vehicle	3	
over 38 miles per vehicle, but not more than 46 miles per vehicle	2	
30 to 38 miles per vehicle	1	
less than 30 miles per vehicle	0	
ADDITIONAL POINTS CAN BE OBTAINED UNDER THE FOLLOWING PROVIDED TOTAL POINTS FOR SERVICE EFFECTIVENESS CATEGORY DO NOT EXCEED 30 POINTS		
4. <i>Existing transportation provider</i> : Current wheelchair users as a percentage of current total users: <i>First-time transportation provider</i> : Projected wheelchair users as a percentage of projected total users:		
more than 65%	10	
more than 60 to 65%	9	
more than 55% to 60%	8	
more than 50% to 55%	7	
more than 45% to 50%	6	
more than 40% to 45%	5	
more than 35% to 40%	4	
more than 30% to 35%	3	
more than 25% to 30%	2	
20% to 25%	1	
less than 20%	0	
	TOTAL POINTS Maximum 30 points	

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	DEFINITION	QUANTITATIVE CRITERIA AND SCORING	PROJECT SCORE
Target Population: Proposal fully describes the needs of the target population of persons who are elderly or of any age with disabilities, as well as why mass transportation and paratransit services are unavailable, insufficient or inappropriate. Check one: 1 Unavailable 2 Insufficient 3 Inappropriate	Unavailable: There is no existing mass transportation or public paratransit (e.g., ADA paratransit, fixed route, dial-a-ride services) in proposed project service area available to serve the described target population. Insufficient: Available mass transportation and paratransit services are insufficient to meet the needs of the target population, or equipment needs replacement to ensure continuance of service. (Examples: service at capacity, service parameters, routes, hours, need not met due to eligibility and/or trip criteria, projected future need, vehicles inaccessible, etc.)	SCORING: 0 points = Does not address question. 1 points = Addresses question without attaching relevant documentation. 2 points = Addresses question completely attaching relevant documentation and discussion of the issue. Examples of documentation include: testimony at or findings from an Article 8 hearing, citizen/on-board passenger surveys, current waiting lists, records of trips denied, ADA Plan, recognized studies or plans that document transit necks (e.g. Area Agency on Aging Needs Assessment, short trange transit plan, Senate Bill 826 Action Plan/Progress Report), letter from public transit agency, newspaper articles, agency brochures, agency statistics or demographics, letter of inquiry to and/or response from other funding sources. UNAVAILABLE 1. Applicant accurately describes how population is unserved by public transit or public paratransit, including fixed route, dial-a-ride, ADA complementary paratransit services, and private paratransit. AND 2. Applicant describes target population (ages, types of disabilities, demographics). AND 3. Applicant describes transportation needs of target population. AND 4. Applicant describes how proposed project will address described needs. AND 5. Applicant describes other funding sources considered (e.g., other grants, donations, contracts, cash reserves of the agency, etc.) and why these are not available to fund the proposed project. OR INSUFFICIENT 1. Applicant accurately describes available public transit and public paratransit, including fixed route, dial-a-ride, ADA complementary paratransit services, and private paratransit. AND 2. Applicant describes target population (ages, types of disabilities, demographics). AND 3. Applicant describes target population (ages, types of disabilities, demographics). AND 4. Applicant describes target population needs of target population and why available transit is insufficient to meet the identified needs. AND 5. Applicant describes the proposed project will supplement or expand available transit and address desc	SCORE
		SUBTOTAL	

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DEFINITION	Unavailable, Insufficient or Inappropriate <u>Maxin</u> QUANTITATIVE CRITERIA	num 10 Poin PROJECT SCORE
Inappropriate:	<u>INAPPROPRIATE</u>	
Target population has unique or special needs, which are difficult or impossible to serve on available mass transportation and/or	Applicant accurately describes available public transit and public paratransit, including fixed route, dial-a-ride, ADA complementary paratransit services, and private paratransit.	
paratransit. Example: lack of wheelchair accessibility.	AND 2. Applicant describes target population (ages, types of disabilities, demographics).	
	AND 3. Applicant describes special transportation needs of target population and why available transit is inappropriate to meet the identified needs.	
	AND 4. Applicant describes how proposed project will address special needs of target population.	
	AND 5. Applicant describes other funding sources considered (e.g., other grants, donations, contracts, cash reserves of the agency, etc.) and why these are not available to fund the proposed project.	
	and the state of t	
	TOTAL POINTS Maximum 10 oints	

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SECTION 4 - Ability of Applicant Maximum 30 Points **DEFINITION QUANTITATIVE OUANTITATIVE CRITERIA PROJECT SCORE SCORE** Evidence of an 1. Applicant has experience providing existing specialized transportation applicant's experience services for elderly or individuals with disabilities for: and history of providing efficient and a) more than 5 years 4 effective transit services. b) more than 3 up to 5 years 3 c) more than 1 up to 3 years d) less than 1 year 2. Inclusion of satisfactory CHP or Caltrans inspection, or documentation that such an inspection is not required. 3. Operating plan describes the following: a) Driver training program includes: New and continuing in-service driver training, including testing and certification 2 Sensitivity Training First Aid/CPR b) Description of dispatching plan 4. Maintenance plan includes the following: a) Pre- and post- trip inspection description 2 b) Preventative and routine maintenance description 5. Inclusion of maintenance and inspection forms. 6. Contingency plans for when equipment is out of service. 7. Operating funds: a) Qualified audit for agency included with no instances of noncompliance. b) Appropriate funding source for local match is identified. c) All sources of estimated operating income are identified for proposed project. d) Operating budget for applicant agency includes previous year, current year and upcoming year. **SUBTOTAL**

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QUANTITATIVE CRITERIA	QUANTITATIVE SCORE	PROJECT SCORE
ADDITIONAL POINTS CAN BE OBTAINED FOR APPLICANTS THAT HAVE NOT PREVIOUSLY BEEN TRANSPORTATION PROVIDERS PROVIDED TOTAL POINTS FOR ABILITY OF APPLICANT CATEGORY DO NOT EXCEED 30 POINTS		
1. Applicant has experience in providing other (non-transit) services for elderly or individuals with disabilities:		
a) More than 3 years	2	
b) 1 to 3 years	1	
c) less than 1 year	0	
2. Applicant demonstrates support from the local regional transportation planning agency or CTSA (letter must be attached).	2	
	TOTAL POINTS Maximum 30 points	

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	DEFINITION	QUANTITATIVE CRITERIA	QUANTITATIVE SCORE	PROJECT SCORE
Coordination of transit services and other transportation related activities where opportunities exist to coordinate.	Determination of an applicant's documented attempts and success in coordinating with other agencies needing and/or providing transportation services. Coordination of services includes: 1. Allowing another agency or organization to use the requested vehicle while it is not being used by the applicant or providing transportation services for the clientele of another agency along with the applicant's service. 2. Sharing transportation-related services, such as dispatching, driver/maintenance training programs, maps and schedules, etc., with another agency.	1. A letter from the CTSA* or coordinating agency confirming that applicant currently coordinates or proposes to coordinate one or more of the following activities (total not to exceed 10 points): a) Shared use of vehicles b) Dispatching or scheduling c) Maintenance d) Staff training programs e) Joint procurement of services and supplies from funding sources other than Section 5310 f) Active participation in local social service transportation planning process g) Back-up transportation h) Coordination of client trip(s) with other transportation agencies OR 2. CTSA* has provided applicant with letter confirming that no opportunities for coordination currently exist for requested equipment. • If applicant is a CTSA or if there is no CTSA, a letter from the RTPA must be submitted.	2 2 2 2 2 2 2 2 2	
			TOTAL POINTS Maximum 10 points	

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SECTION 6 - Project Scoring Sheet

Proj	Project Type	Replacement VIN	Sect 1 (Max 20pts)	Sect 2 (Max 30pts)	Sect 3 (Max 10pts)	Sect 4 (Max 30pts)	Sect 5 (Max 10pts)	Total (Max 100pts)
1								
2								
3								
4								
5								
6								
7								
8								
9								
10								
11								
12								
13								
14								